It's always helpful to have a list of roles and duties available for a volunteer installation :

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- **Project Manager:** The go-to leader who helps keep things running smoothly! They guide the team, give instructions, troubleshoot, and keep everything on track.
- **Photographer:** Capture the magic! Take group photos at the start and end, snap before-and-after shots of the site, action photos of the installation, and fun close-ups of signs.
- **Filming:** Set up and keep an eye on stop-motion filming to document the transformation. (May need extra battery packs)
- Site set up & prep: Help get the area ready by sweeping, picking up branches and trash, clearing weeds, and laying out materials, supplies, and equipment.
- Volunteer Sign-in Table: Welcome volunteers, sign them in, and point them in the right direction. Keep snacks & water handy!
- **Crew leaders:** Guide small teams, make sure everyone knows their tasks, and keep things moving efficiently.

Make sure to thank all volunteers!

• **Measuring & chalking crew:** Mark out the key spots! Measure street widths and lengths, lay down chalk guidelines, and ensure everything is lined up properly.



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## Be sure to print plenty of copies of the layout with dimensions so everyone has a clear guide for working!

- Line installation crew: Add the key lines and smooth corner curves to bring the layout to life.
- **Centerline crew:** Mark and paint the centerline, making sure to include any bends.
- **Roundabout crew:** Create the roundabout, paint approach lines, and complete the center circle.
- Crosswalk installation crew: Paint or tape the crosswalks
- **Pavement marking crew:** Stencil important features like stopbars, sharks teeth, 'stop' and 'yield', & arrows.
- **Chalk mark remover:** Scrub off any visible chalk measuring spots after installation is complete.
- **Tidying & organizing crew:** Gather tools and materials and return them to the central area as work proceeds.
- **Elementary schooler roles:** Add decorative features, add more information to signs, hold down tapes, and stencil arrows.
- **Site cleaners:** pick up trash, and sweep debris after installation is complete

